

Date: Wednesday, October 5, 2016 at 3:35:26 PM Eastern Daylight Time
From: Sara Solnick
To: Emily Beam, Shirley J. Gedeon, Bill Gibson, Jane Knodel, Marc Law, Nathalie Bolh, Donna Theresa Harrington, Stephanie Seguino, Richard Sicotte, Catalina Vizcarra, Arthur Woolf
Category: Red category

Hi everyone,

The materials for John's reappointment and promotion to Senior Lecturer are now available on the shared drive. Please go to the RPT Documents folder and look for the Summa Promotion folder. The dossier consists of:

1. Evaluation Guidelines
2. Faculty Standards Committee comments, these are from the previous review (which in this case was the only prior review) and are required to be submitted along with the greensheets.
3. CV
4. Greensheets
5. Set of 9 class visit letters, 2 visits for each of his three classes plus I went to all three
6. Teaching evals– the numerical student evaluations
7. Supplemental materials submitted by candidate. According to the contract, candidates can add items to their dossier and the contract states that the measures and methods to evaluate teaching are not limited to the measures specified in the contract (p. 37). Our guidelines (item 1) say what must be considered but do not prevent anything else from being considered. John provided a number of documents to be included, and we can make of them what we will. I would like to comment on one of the documents, which is a letter of support from CAS Associate Dean Patty Corcoran "and the entire Student Services staff." I consulted with the Dean regarding this letter, and he agrees with me that it's not appropriate for an Associate Dean to provide such a letter, since the Dean makes a decision/recommendation on the case at a later stage of the process. However, he also agrees with me that there are no restrictions on what can be included, and therefore no way to exclude the letter.

We are scheduled to meet at 3:15 on Friday 10/14 to decide the case.

Please let me know if you have questions. Thanks!

Sara